

UNIVERSITY PREPARATION AND ALBERTA FOUNDATION PROGRAM



If you are interested in improving your English skills for personal, professional, or academic success, discover our English as an Additional Language (EAL/ESL) program. The EAL/ESL program offers courses in speaking, listening, reading, writing, and grammar. Funding is available for full-time and part-time students. Visit our website to learn more at

[MacEwan.ca/EAL](https://www.macewan.ca/EAL)



We acknowledge that the land on which we gather in Treaty Six Territory is the traditional gathering place for many Indigenous people. We honour and respect the history, languages, ceremonies and culture of the First Nations, Métis and Inuit who call this territory home.

A portrait of Dr. Heather McRae, a woman with short brown hair, smiling. She is wearing a black blazer over a white and grey patterned top. The background is a blurred indoor setting.

A WORD FROM THE DEAN

DR. HEATHER MCRAE

University preparation courses provide a foundation for studies at the post-secondary level through a review or introduction to concepts in English, math and science. More importantly, they provide learners with increased self-confidence and skills relating to time management, attention to detail, collaboration and critical thinking.

Given the rapid pace of technological change and its effect on our workforce, it is becoming increasingly important to be a “continuous learner” and to embrace skill development throughout one’s life. University preparation courses provide the entrance to further education and ensure that students have the necessary foundational learning needed to succeed in post-secondary programs.

Our classes are small, interactive and focused on the academic preparation skills students need to assist them with achieving their goals related to further education and employment. Staff can assist students through the registration process and provide information related to funding support. We are here to support each student’s educational journey and their decision to improve their academic skills.

WELCOME TO MACEWAN UNIVERSITY

Whether you need to improve your high school grades or just need a few courses to help make you admissible to your program of choice, the University Preparation or Alberta Foundation Program at MacEwan University will help you prepare for your future.

We offer smaller class sizes, affordable tuition and a variety of student supports and services, including access to academic advisors, financial support opportunities, Students' Association of MacEwan University events, post-secondary libraries and a fully-equipped fitness centre. MacEwan University provides a unique learning experience by putting the focus on teaching. We look forward to helping you reach your goals.

University Preparation Program (UP)

Our University Preparation upgrading program provides a full range of core high school equivalency courses that are prerequisites for university, college, skills-training programs, apprenticeship training or technical institutes. These courses are offered in a university environment with quality instruction and individualized attention to help ensure success.

The University Preparation program is open to domestic and international students.

Alberta Foundation Program (AFP)

The AFP has access to all of the upgrading courses, English as an Additional Language courses, Open Studies courses and a Foundations 101 course to help students develop critical skills needed to be successful in a post-secondary environment.

The AFP program is open to domestic students only.

LENGTH OF STUDY:	14 weeks per term	STUDY OPTIONS:	Full-time or part-time
CLASSES:	Monday through Friday	INTAKE(S):	Fall term (Sep-Dec), Winter term (Jan-Apr), Spring term (May-July)
OFFICE:	University Preparation, Room 11-521, Allard Hall, City Centre Campus, 11110 - 104 Avenue		

Visit MacEwan.ca/Admissions for important dates and deadlines

Admission Requirements

For University Preparation:

Domestic and International students will be required to meet the same requirements. All applicants must meet an acceptable level of English language proficiency (ELP). If your primary language is English, you meet the ELP requirement. All other applicants must demonstrate ELP. This program requires proof of successful completion of standardized language evaluation such as CLB scores of at least 6 (with no skill under 6), an overall IELTS score of 6.0 with no skill under 5.0 or equivalent.

For the Alberta Foundation Program:

All applicants must meet an acceptable level of English language proficiency. If your primary language is English, you meet the ELP requirement. All other applicants must demonstrate ELP. This program requires proof of CLB scores of 5 in at least 2 categories (with no skill under 4), an overall IELTS score of 4.0 (with no skill below 3.5) or equivalent. It is recommended for students to have a higher ELP to be successful in this program.

Transferability

Courses offered in the University Preparation program (except MacEwan University's CMSK 011 and CMSK 015) are equivalent to Alberta Education courses and are accepted for admission purposes by most post-secondary institutions within Alberta and Canada. Contact the post-secondary institution of interest to confirm accepted admission criteria.

The teachers here have made subjects that I used to greatly struggle with, easy to understand. They have gone above and beyond to be available to me when I've needed help. I can tell that they genuinely want me to succeed while challenging me to do better.... I never imagined a world where I enjoy mathematics as much as I do now.

Jess
Former UP student



COURSES

Course offerings are dependent on student enrolment and may not be offered every term.

BIOL 020	Biology 20	MATH 020-1	Mathematics 20-1
BIOL 030*	Biology 30	MATH 020-2	Mathematics 20-2
CHEM 020	Chemistry 20	MATH 030-1*	Mathematics 30-1
CHEM 030*	Chemistry 30	MATH 030-2*	Mathematics 30-2
CMSK 011*	Computers Level I	MATH 031	Mathematics 31
CMSK 015*	Computers Level II	PHYS 020	Physics 20
ENGL 020-1	English 20-1	PHYS 030*	Physics 30
ENGL 020-2	English 20-2	SCIE 010	Science 10
ENGL 030-1*	English 30-1	SCIE 030	Science 30
ENGL 030-2	English 30-2	SOST 020-1	Social Studies 20-1
MATH 010R	Mathematics 10 Preparation	SOST 030-1*	Social Studies 30-1
MATH 010C	Mathematics 10 Common		

*Available online.

Courses are offered in the daytime, in person with select online or evening options.

HOW TO APPLY

Before applying, think about your career and education goals. Finalize your goal post-secondary program(s) and confirm the admission requirements to better direct your upgrading courses. Not sure if you should apply for the University Preparation program or the Alberta Foundation program? Contact our advisors at preparation@macewan.ca.

Step 1: Check your eligibility for the program

Visit the How to Apply page at MacEwan.ca/Preparation or MacEwan.ca/AFP to view all admission and English language proficiency (ELP) requirements including acceptable documents for proof of ELP.

If you do not meet the ELP requirements required for the University Preparation program, you can learn more about our English as an Additional Language program at MacEwan.ca/EAL

*Visit MacEwan.ca/Admissions for important dates and deadlines for the UP and AFP programs.

Step 2: Apply online

Apply online at ApplyAlberta.ca and select the program of interest (University Preparation or Alberta Foundation Program).

Once you have completed the online application, you will receive a MacEwan University email address and password to log into myPortal.MacEwan.ca where you can view the confirmation of your admission. International students must accept their offer and pay a \$1,000 deposit.

A **non-refundable** \$110 application fee is required when you apply.

Step 3: Course registration

Once you've accepted your offer and paid your confirmation deposit (for international students only), you will be contacted by a MacEwan University advisor. The advisor will help with an educational plan based on your future post-secondary goals. They will also help you register for classes and help you understand the process to apply for funding if needed (for domestic students only).

Step 4: Getting started as a student at MacEwan

Once you are registered, visit MacEwan.ca/GettingStarted to help prepare yourself for the start of classes and learn more about the School of Continuing Education and MacEwan University. It is recommended that you become familiar with myStudentSystem and your MacEwan University email account when preparing for your studies.

Our advising team is here to assist you with your post-secondary goals and education planning, answer your questions about funding and guide you through your term registration. Contact our office for more information.

FOUNDATION PROGRAM INTERNATIONAL

Students who are interested in a combination of English language preparation, academic upgrading and undergraduate courses for post-secondary admission may want to consider one of the Foundation programs. These programs are uniquely designed to help support students who are new to the post-secondary environment and will benefit from the progressive pathway to their goal program. It also includes the **Foundations 101 course**.

The Foundations 101 course helps students develop the critical skills needed to be successful in a post-secondary environment such as strategies for studying, organization, technology and how to manage student expectations.

The Foundation International program is for international students.
MacEwan.ca/Foundation.

FUNDING PROCESS

Foundational Learning Assistance

Should you require financial assistance, you may be eligible for Foundational Learning Assistance funding. In order to apply for funding, you must already be admitted into the program and enrolled in classes.

NOTE: It is required to have a verified MyAlberta Digital ID to apply for funding online. If you do not already have an account please sign up for one as soon as possible as it can take several weeks to verify. Create an account at account.alberta.ca

Step 1: Check your eligibility

Check your full-time or part-time funding eligibility by visiting the Government of Alberta Foundational Learning Assistance Program website
<https://www.alberta.ca/foundational-learning-assistance.aspx>

Step 2: Confirm your enrolment in the program

Students must first be admitted and registered into classes in the program before they can apply for funding. After your course registration is complete, you will fill out our Confirmation of Enrolment form.

Step 3: Receive email invitation to apply for funding online

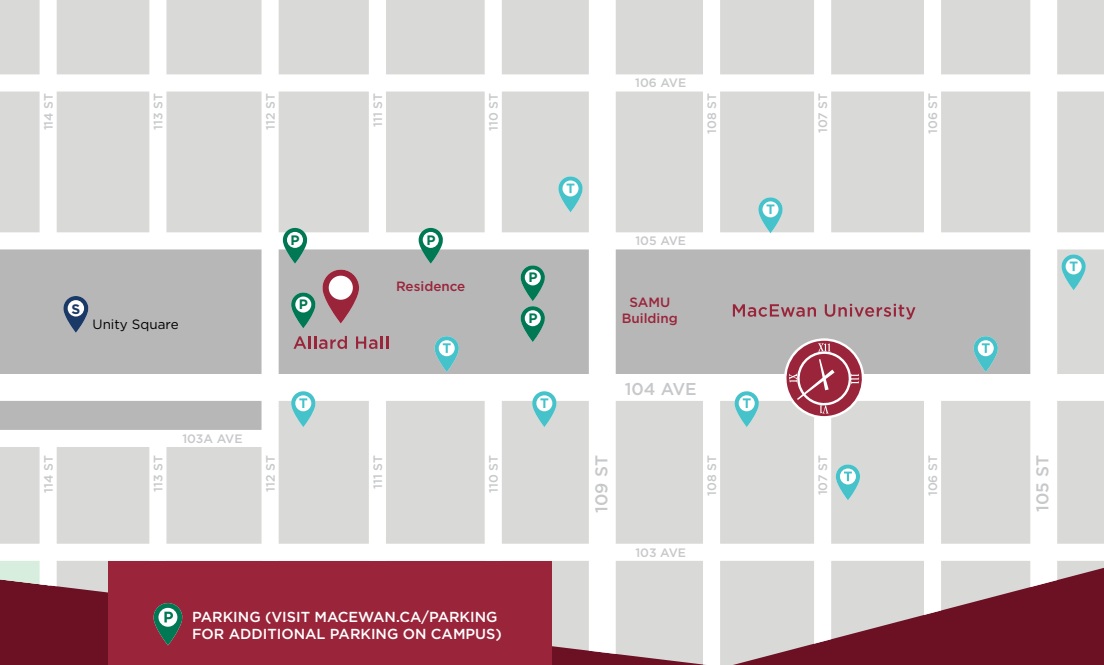
You will receive an email invitation to apply for Foundational Learning Assistance from the Government of Alberta. Click **“Apply Now”** to access and submit your online funding application.

Step 4: Funding decision

You will receive your funding decision by email. The government will either provide you with an acceptance, a denial or a request for more information.

NOTE: Funding is not guaranteed; it is subject to the availability of funds each term and is subject to change. The Alberta Foundation program is only eligible for full time funding.

Call the Foundational Learning Assistance Contact Centre at 780-427-3722 for more information or to ask about the status of your funding application.



P PARKING (VISIT MACEWAN.CA/PARKING FOR ADDITIONAL PARKING ON CAMPUS)

S SHOPPING

T TRANSIT

School of Continuing Education

Allard Hall, City Centre Campus
Room 11-521, 11110 - 104 Avenue
Edmonton, AB T5K 1M9

University Preparation Program

780-497-4029
preparation@macewan.ca
[MacEwan.ca/UP](http://Macewan.ca/UP)

Alberta Foundation Program

780-497-4029
foundation@macewan.ca
[MacEwan.ca/AFP](http://Macewan.ca/AFP)

Office hours
Monday to Friday 8:30 a.m. - 4:30 p.m.

Follow us @[MacEwanSCE](https://www.instagram.com/MacEwanSCE)

